By -Laws The Club at River Wilderness Ladies Golf Association (LGA)

ARTICLE I

Name

The name shall be The Club at River Wilderness 18 Hole Ladies Golf Association, hereinafter to as the LGA.

ARTICLE II

Purpose

The purpose of the LGA shall be to promote an interest in golf for women.

- a. To arrange weekly and special competitive events and tournaments as directed by the Executive Board.
- b. To educate members about USGA rules.

ARTICLE III

Membership

All women who have Full Golfing Memberships, as defined by The Club at River Wilderness, are eligible to become members of the LGA with full participation privileges. The new member shall have a handicap not to exceed 40 from selected tees.

ARTICLE IV

Finances

- **Section 1.** The membership year and the fiscal shall be from May 1 to April 30 inclusive.
- **Section 2.** The Executive Board shall set the amount of the annual dues for all members.

Section 3. The financial records shall be reviewed by the Executive Board or designated representative at the end of the fiscal year.

ARTICLE V

Elections

- **Section 1.** Each office is open to nomination from the floor at the annual meeting, provided that the nominee has agreed to serve before her name is presented.
- **Section 2.** If the slate of officers proposed by the nominating committee is approved, a voice vote may be taken for election of new officers, otherwise the elections shall be conducted by written ballot. Ballots will be counted by the Nominating Committee or by tellers appointed at the meeting. A majority of votes cast shall be necessary to elect. If there are more than two nominees for any office, and the office remains unfilled after the first ballot, the second ballot shall contain only the names of the two nominees receiving the highest number of votes on the first ballot.
- **Section 3.** The officers elected by the numbers of the LGA at the annual spring meeting shall assume their duties at the conclusion of the closing luncheon.

ARTICLE VI

Executive Board

- **Section 1.** The affairs of the LGA shall be managed by the Executive Board. The Board shall appoint a successor to fill a vacancy in an elective office.
- **Section 2.** The Executive Board shall consist of a President, a Vice-president, a Second Vice-president, Secretary, and a Treasurer who are elected by the general membership annually in the spring for a one year term and the immediate Past President.
- **Section 3.** Each Executive Board Member shall be entitled to one vote, with the exception of the Immediate Past President who serves in an advisory position.

Section 4. A majority of the members of the Executive Board shall constitute a quorum.

ARTICLE VII

Duties of Officers

Section 1. The President shall

- a. Be responsible for all business and affairs of the LGA,
- b. Preside at all meetings of the LGA,
- c. Appoint chairmen for the committees and shall be the ex-officio member of all committees except for the nominating committee,
- d. Appoint any special committees as deemed necessary by the Executive Board,
- e. Attend RWGCC Golf Committee meetings or send a designated representative.

Section 2. The Vice-President shall

- a. Preside at meetings in the absence of the President,
- b. Fulfill duties assigned by the President,
- Attend the RWGCC Golf Committee meetings or send a designated representative,
- d. Act as the Tournament Committee Chairperson
 - 1. Appoint a committee composed of at least one member from each flight,
 - 2. Oversee planning and implementation of weekly play and special events,
 - 3. Determine eligibility for weekly competitive events and determine that new members, wishing to compete, shall have a handicap not to exceed 40.
 - 4. Select the Most-Improved Player each year according to USGA guidelines.

Section 3. The Second Vice-President shall

a. Preside at meetings in the absence of the President and Vice-President,

- b. Fulfill duties assigned by the President,
- c. Greet new members after determining that they meet the membership qualifications,
- d. Keep the LGA roster current,
- e. Present a list of members who should be billed LGA annual dues to the RWGCC before the June billing cycle,
- f. Keep the trophies and plaques current,
- g. Be responsible for organizing, printing and distributing the annual directory.

Section 4. The Secretary shall

- a. Record the minutes of all the meetings of the LGA, and within two (2) weeks provide copies to the Board, and email a copy for all members to read,
- b. Handle all correspondence, as directed, pertaining to the LGA.

Section 5. The Treasurer shall

- a. Collect all monies and pay all bills of the LGA
- b. Maintain records and prepare financial reports for the General and Executive Board meetings.
- c. Review and recommend financial policy.
- d. Prepare and submit annual budgets and financial projections to the executive Board.

ARTICLE IX

Standing Committee Chairmen

Section 1. The Nominating Chairman shall

- a. Select one member from each flight to serve on the committee,
- Obtain candidates for each office to be voted upon at the annual spring meeting.

Section 2. The Publicity Chairman shall

- a. Promote LGA events and ensure the results of these events are published,
- b. Submit articles for the newsletter.

Section 3. The Bylaws Chairman shall review and enforce the bylaws of the LGA.

ARTICLE X

Parliamentary Authority

The Rules contained in the current Robert's Rules of Order shall govern this organization in all cases in which they are not inconsistent with these bylaws.

ARTICLE XI

Amendments

Section 1. These Bylaws may be amended by a two-thirds vote of those present at a LGA meeting, provided a copy of the proposed amendments have been emailed at least two (2) weeks before the meeting.

Section 2. Any amendment to the Bylaws shall take effect at the close of the meeting at which it has been adopted, unless otherwise provided prior to its adoption or in the motion to adopt.

Approved April, 2016, Updated September, 2021